

READERS' GUIDE

2023

Library Official WeChat Accounts



1037 Forest University Library
hust-library1037



HUST Library
hust-lib



HUST Library
www.lib.hust.edu.cn



About the Library

Open Hours

Main Library

East Library

Medical Library

- 8:00 - 22:00 , Monday to Sunday, year-round (excluding the Spring Festival holiday).
- Please visit the library website for open hours of reading rooms and services.

Entry Guidance

- HUSTers can use HUST cards to enter the library. Facial reorganization is also available.
- The library is open to the public. Public readers can use valid official identifications to enter.
- Follow the public dress code in the library.
- Reserve a seat in advance.
- Care for the collections, public equipment and facilities. Use power sockets properly.
- No loud noise. Smoking and open flames are prohibited the library.

* The open hours and services provided during summer and winter breaks varies. Please refer to notifications on the library website, on the official WeChat accounts, and outside the library entrance for detailed information.



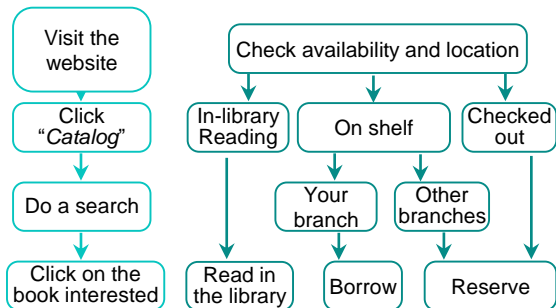
Readers Services



Borrow and Return

▶ How to Search for a book

▶ How to borrow a book



* The library provides book reservation and inter-branch loan services. Please make a reservation online if you need the books checked out by other readers, or on shelves in other branches.

▶ Circulation Service

- **Hours:** 8:00 - 22:00
- **Manual Service**

Book borrowing and returning, reservation, compensation, fine processing, consultation, etc.

- **Self-service**

Book borrowing and returning

Library	Manual	Self-service
Main	Main Hall, 1 st Floor, Area B	Main Hall, 1 st Floor, Area B. Outside Room B210, 2 nd Floor
East	Room D201	
Medical	North of Main Hall, 1 st Floor	

* Please return books to the manual service desks which have been reserved by other users or belong to other library branches.

How Many Books can I Borrow

Borrow	Reserve	Loan Time	Renewal	Renewal Time
Undergraduates				
20	5	4 Weeks	1	4 Weeks
Doctoral and Master Students, QiMing College Students				
30	5	4 Weeks	1	4 Weeks
Faculty and Staff, Retiree, Postdoctoral Research Fellows				
30	5	8 Weeks	1	4 Weeks
Visiting Students and Faculty, Exchange Students and Faculty				
5	5	4 Weeks	1	4 Weeks

* Activated cpus card users can bind to the library WeChat account "HUST Library" or click "log-in to My Library" on the library website to use more functions, such as querying borrowing records, receiving reservation notifications, etc.



▶ Digital Resource (Databases)

The library subscribes to 615 academic databases in Chinese and foreign languages. HUSTers have full access to all databases on and off cpus.

● Using Cpus Network

Access the database websites directly.

Library website: click *Resource Display - Digital Resource Navigation*, search for and download digital resources.

● Using Other Networks

Digital Resources Unified Access Platform: Visit the platform at *libresource.hust.edu.cn*. Log in, and get access to most databases the library subscribed.

HUST VPN: A virtual private network for HUSTers to access on-cpus resources using off-cpus networks. Install the HUST VPN client, and log in to access all the databases the library subscribed.

- * Valid HUST credentials are required to log in when using off-cpus networks.

QQ Group: 951482521, 705940331

Phone: 027-87541903



Scan for details



Seat Reservation

- Visit the library website-*"self-service system"*-*"seat reservation management system"*,
- Or click *"I"* - *"Seat Reservation"* in the library's official WeChat account,
- Or make an appointment on the reservation machines in the library.



Other Services

The library provides various services for faculties, departments and student groups.

- What we offer: visit and tour, event promotion, venues for conferences, exhibitions, and other types of cultural activities.
- Phone: 027-87541907(Main Library)
027-83692501(Medical Library)



Contact Us

- Main Library: 027-87542230
- East Library: 027-87794172
- Medical Library: 027-83692501

* Welcome to join the library directed student clubs.

Phone: 027-87541907



▶ **Recommend a Purchase**

Recommend the library to purchase books, journals, databases, etc.

▶ **Interlibrary Loan &**

Delivery Interlibrary loan and delivery of literature resources from domestic and foreign literature collection organizations.

▶ **Donation**

Donate books, journals, manuscripts, etc.

▶ **Teaching and**

Training Information literacy and intellectual property teaching and training, library orientation, etc.

▶ **Data Service**

Data and information service for the university teaching, research, management and development, based on platforms such as the Library resources and services, and the HUST academic achievement database.

▶ **Information Service**

Customized information service for the university teaching, research, discipline construction and development, based on collection and analysis of factual data, scientific information, research literature, etc.

▶ **Novelty Search**

Novelty search, collection and citation search, research topic search, literature search, etc.

▶ **Intellectual Property Information**

Service Patent search, analysis, evaluation and IP information service, etc.

* Visit the “*Service*” section on the library website for more service information.



Service Consultation

Borrow and Return, Read in the Library	027-87542330 (Main Library)
	027-87794756 (East Library)
	027-83692506-113(Medical Library)
Seat Reservation	027-87794756 (East Library)
	027-83692501 (Medical Library)
Recommend a Purchase, Donation	027-87541905
Interlibrary Loan & Delivery	027-87558532 (Main Library)
	027-83692964 (Medical Library)
Teaching & Training	027-87541903 (Main Library)
	027-83692964 (Medical Library)
Digital Resource Utilization	027-87541903 (Main Library)
	027-83692964 (Medical Library)
Discipline Service	027-87542339 (Science and Technology, Humanities and Social Sciences)
	027-83692964 (Medical Science)
Data Service	027-87542739
Information Service	027-87542339
Novelty Search & Intellectual Property Information Service	027-87557604 (Main Library)
	027-87542439 (Main Library)
	027-83692964 (Medical Library)