Online Application Guide

-For Applicants

Please read the instructions carefully before applying for the scholarship.

Step 1: Visit the official website of CSC by **http://www.campuschina.org** and **enter the application portal** by clicking "Scholarship Application for Students" at the upper right corner of the page.

Register an account through **[CREATE AN ACCOUNT]** and log in.

Step 2: **Input Basic Information.** Click "**Edit Personal Details**" and finish inputting personal details by filling in all the mandatory information, verifying and saving the information. After the completion of this section, return to the previous page by clicking "Finish" and start filling in your application information.

Step 3: **Select the correct "Program Category"**.

Please select Program Category "Type B".

Step 4: Input Application Information

Next, please move on to the section of *"**Language Proficiency and Study Plan**"*.

(1) **"Agency No."**XXXXX（**a five-digit number provided by the Chinese university**）

After inputting the five-digit agency number, name of the Chinese host university will be automatically displayed.

Agency number and the Chinese host university name are directly linked. If filled in incorrectly, the Chinese host university will not be able to process the online application.

*Only one university available to choose.

(2) **"Chinese Proficiency"**: None/ Poor/ Good / Excellent
(3) **"English Proficiency"**: None/ Poor/ Good / Excellent
(4) **"Apply as"**: "*general scholar*" for current undergraduates or postgraduates; "*senior scholar*" for current Ph. D candidate or faculties.
(5) **"Preferred Teaching Language"**: Chinese/English
(6) **"Discipline Appling for"**: Disciplines that the Chinese university could provide.
(7) **"Major Applying for"**: All majors that the Chinese university provide except for the Chinese language study.
(8) **"Duration of Major Study"**: YYYY-MM-DD to YYYY-MM-DD

Step 5: Upload "Supporting Documents"

(12) ID photo

(13) Passport Homepage: Applicant shall submit a clear scanned copy of his/her ordinary passport within validity.

(14) Certificate of Highest Education: Please upload a school letter or employment letter issued by your current foreign university.

(15) Transcripts of Highest Education

(16) Study Plan: Personal Statement or Research Proposal in Chinese or English, at least 500 words.

(17) Physical Examination Record for Foreigner: Applicants planning to stay in China for more than 6 months must submit a photocopy of the Foreigner Physical Examination Form completed in English or Chinese (Appendix 4). Applicants staying in China less than 6 months could upload a personal health statement instead.

(18) Non-criminal records report: Applicants planning to stay in China for more than 6 months must submit a photocopy of the non-criminal records report issued by the public authority at current residency. Applicants staying in China less than 6 months could upload a non-criminal records statement instead.

(19) Pre-admission Letter: pre-admission documents or invitation letter issued by the Chinese host university (optional)

(20) Papers or Articles Published (optional)

(21) Language Proficiency Certificate (optional)

(22) Other Supporting Documents (optional)

Then click **"Submit"** to complete the application.

Check each part of your application carefully before submission. Please make sure that all the information and uploaded documents are valid and accurate.

Step 6: Click "**Print the Application Form**" and download the form. There will be a "serial number" on the lower left corner of each page, please take it down and inform the Chinese university you're apply for.

※Applicants could revoke the submitted application by clicking **"Withdraw"** and edit the application any time *before* the Chinese host university start to process the application online. After revoking the application, applicant must submit again after re-editing. If not, the application will not be processed.

Please use Firefox or Internet Explorer (11.0).

For applicants using Internet Explorer, please close the "compatible view mode" function ahead of editing.