

Legal
Guidebook

General
Section

欢迎来到中国

A WELCOME GUIDE TO CHINA

- ACCOMMODATION
REGISTRATION
- RESIDENCE
DOCUMENTS



THE IMMIGRATION SERVICE CENTER OF
NATIONAL IMMIGRATION ADMINISTRATION, PRC

01

HOW TO REGISTER ACCOMMODATION

POLICE

Because we rented a house in China, we have to go through **accommodation registration within 24 hours** of arrival.

Mom, why did we come here just after we got home?

WARM TIPS

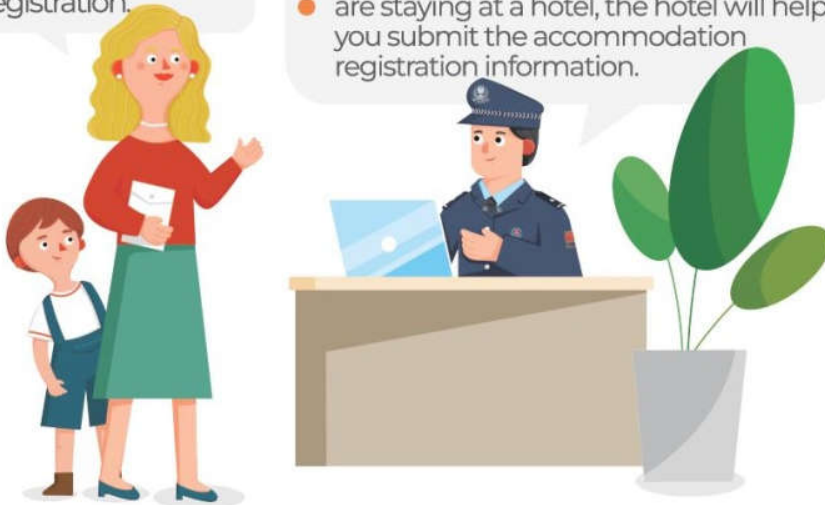
Article 39 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Where foreigners stay in hotels in China, the hotels shall register their accommodation in accordance with the regulations on the public security administration of the hotel industry, and submit foreigners' accommodation registration information to the public security organs in the places where the hotels are located. For foreigners who reside or stay in domiciles other than hotels, they or the persons who accommodate them shall, **within 24 hours after the foreigners' arrival**, go through the registration formalities with the public security organs in the places of residence.

Hello, I would like to apply for accommodation registration.

Well, if you:

- have bought or rented your own house, please submit your valid ID and purchase or rent documents.
- are staying at a hotel, the hotel will help you submit the accommodation registration information.



Materials required for registering accommodation

Every foreigner residing in China must complete accommodation registration and be sure to go to the relevant department within 24 hours after check-in to complete the procedures!

- 1 Foreigners should provide valid entry-exit documents such as **passports**, or original valid identity documents such as **Foreign Permanent Resident ID Card**;
- 2 Individuals or institutions who stay overseas shall present their valid identity documents or unit certificates when applying for registration of scattered accommodation on their behalf;
- 3 If the residential address is a self-purchased house, the **Property Ownership Certificate** shall be submitted; If the residential address is a rental house, a **Rental Contract** shall be submitted; For those who borrow or reside in someone else's residence, they shall submit **the identity documents of the house-owner or the actual tenant of the house, as well as relevant housing proof documents**.

*The specific application materials shall be subject to the requirements of the exit and entry administration of the local public security organ.

WARM TIPS

When renting a house, please pay attention to whether the rented house has obtained the Property Ownership Certificate; If an intermediary company is entrusted to rent a house, an intermediary company with reliable professional qualifications should be entrusted to avoid economic losses.

Accommodation registration under:

- 1 renewal, extension, or re-issuance of visa;
- 2 applying for, extending or reissuing a residence permit;
- 3 getting a new passport;
- 4 exiting and re-entering;
- 5 the accommodation registration expiring;
- 6 changing the residential address.

After any of the above events occur, please re-register!

*If you don't register or forget to update, you may face warnings or fines. Don't forget!

02

DON'T DO THESE THINGS

Mom, can I invite friends over for a party later?

Sure, but drink in moderation! If you argue with friends or disrupt public order, you will have to bear legal liability!



WARM TIPS

Article 26 of the Law of the People's Republic of China on Penalties for Administration of Public Security stipulates:

- 1 Gang-fighting;
- 2 Chasing or heading off any other person;
- 3 Forcibly taking or demanding, willfully damaging, destroying or appropriating any public or private property; and
- 4 Other acts of picking a quarrel and making trouble.

Anyone who commits any of the above acts shall be detained for not less than 5 days but not more than 10 days, and may be fined not more than RMB500.

If the circumstances are quite serious, he (she) shall be detained for not less than 10 days but not more than 15 days, and may be fined not more than RMB1,000.

Article 15 of the Law of the People's Republic of China on Penalties for Administration of Public Security stipulates:

Where an intoxicated person commits an act against the administration of public security, he shall be penalized. Where an intoxicated person in a drunken state may cause danger to himself or threatens another person's personal safety or property or public safety, protective measures shall be taken to restrain him until he sobers up.

Be careful! Be sure to stay away from drugs! Drugs are a public hazard to human society. No matter when and where you meet drugs, we must **have zero tolerance** to drugs!



CHINA HAS ONE OF THE LOWEST CRIME RATES IN THE WORLD AND IS ALSO ONE OF THE COUNTRIES WITH THE STRONGEST ANTI-DRUG EFFORTS.

WARM TIPS



Article 2 of the Narcotics Control Law of the People's Republic of China stipulates:

The term "narcotics" as mentioned in this Law refers to opium, heroin, methamphetamine (ice), morphine, **cannabis**, cocaine, and other narcotics and psychotropic drugs which are under the state control and addictive.



Article 62 of the Narcotics Control Law of the People's Republic of China and Article 72 of the Law of the People's Republic of China on Penalties for Administration of Public Security stipulate:

A person who ingests or injects narcotic drugs shall be detained for not less than 10 days but not more than 15 days and may, and in addition, be fined not more than RMB2,000; and if the circumstances are relatively minor, he/she shall be detained for not more than five days or be fined not more than RMB500.

Articles 33 and 38 of the Narcotics Control Law of the People's Republic of China stipulate:

The public security organ may order a drug addict to receive treatment of drug addiction in the community; For those who refusing to receive treatment of drug addiction in the community, the public security organ may make a decision on his/her compulsory isolation for drug rehabilitation.

Article 81 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Where foreigners engage in activities not corresponding to the purposes of stay or residence, or otherwise violate the laws or regulations of China, which makes them no longer eligible to stay or reside in China, they may be ordered to exit China within a time limit.

Where a foreigner's violation of this Law is serious but does not constitute a crime, the Ministry of Public Security may deport them. Deported foreigners shall not be allowed to enter China within 10 years calculating from the date of deportation.

03

HOW TO APPLY FOR A RESIDENCE PERMIT

Okay, please fill out this form, submit your passport and relevant documents related to your application. Just wait a moment.

Hello, I have been in China for less than 30 days, and I want to apply for a foreigner's residence permit.



WARM TIPS

Article 30 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Where visas held by foreigners specify that foreigners need to apply for residence permits after entry, such foreigners shall, **within 30 days from the date of their entry**, apply to the exit/entry administrations of public security organs under local people's governments at or above the county level in the proposed places of residence for foreigners' residence permits.

If a foreigner's residence permit is lost, damaged, or stolen, he or she shall submit:

- 1 ● a certificate of reporting loss of passport;
● or a note from the embassy or consulate of his or her country in China;
● or present the damaged permit;

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- 2 ● a new passport;
● or other international travel document.

the residence permit can be reissued.

**The specific application materials shall be subject to the requirements of the exit and entry administration of the local public security organ.*

Application Conditions and Required Materials for Extension and Renewal of Residence Permit

- 1 Valid passport or other international travel documents;
- 2 Fill out the application form for visa documents of foreigners and submit a photo that meets the standards specified in the Guidelines for Travel Documents Photographs; and
- 3 Supporting materials related to the application subject matters;
 - Work type:

Applicants holding a Z visa shall submit work permit certificates issued by authorities including local human resources, social security, and foreign experts administration, as well as proof letters issued by their employers. Applicants holding other types of visas shall also submit supporting documents that meet the conditions and qualifications required by relevant competent authorities of the Chinese government for high-level foreign talents, specialized talents in urgent need, and investors.
 - Study type:

Applicants holding a X1 visa shall submit a letter from the school where they study indicating the duration of their studies and an admission or enrollment certificate; applicants holding other types of visas shall also submit supporting materials issued by the competent authorities.
 - Journalist type:

Applicants holding a J1 visa shall submit a letter issued by the foreign affairs department of the provincial people's government and the Press Card issued after verification.

Applicants holding a Q1 visa shall submit an identity letter of the person being visited and a letter explaining the relationship between family members. Foreigners holding other types of visas shall also submit proof of family relationship.

Applicants holding a S1 visa, the family visitor shall submit a letter issued by the person being visited indicating the relationship of relatives (spouse, parents, spouse's parents, children under the age of 18) and residence certificate.
- 4 Other necessary procedures to be observed and supporting documents to be submitted. For relevant certificates, submit the original for inspection and keep their copies for filing.

*The specific application materials shall be subject to the requirements of the exit and entry administration of the local public security organ.

WARM TIPS

Article 78 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Foreigners who reside in China illegally shall be given a warning; where circumstances are serious, they shall be imposed with a fine of RMB 500 per day, with a cap of RMB10,000 in total, or be detained for not less than five days but not more than 15 days.

Hello, this is your foreigner's residence permit. Please keep it well and pay attention to the reasons and duration of your stay. If your reasons for stay change in the future, please reapply for your residence permit.



WARM TIPS

Article 37 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Foreigners who stay or reside in China shall not engage in activities not corresponding to the purpose of stay or residence, and shall leave China prior to the expiry of the prescribed duration of stay or residence.

Article 33 of the Exit and Entry Administration Law of the People's Republic of China stipulates:

Where the registered item in a foreigner's residence permit has changed, the holder shall, **within 10 days from the date of change**, apply to the exit/entry administration of public security organ under the local people's government at or above the county level in the place of residence for going through the formalities for alteration.

Article 25 of Regulations of the People's Republic of China on Administration of the Entry and Exit of Foreigners stipulates:

In one of the following circumstances, a foreigner shall be deemed to be residing in China illegally:

- 1** The applicant stay or residence exceeds the duration specified in his or her visa, stay permit or residence permit;
- 2** The applicant overstays the visa-free period and fails to obtain a stay permit or residence permit;
- 3** The activities of the applicant go beyond the restricted area of stay or residence; or
- 4** Other circumstances where foreigners reside in illegally.

04

PLEASE REMEMBER THE SERVICE PHONE NUMBER

Hello, this is the 12367 hotline. May I help you?



Hello, I would like to inquire about the renewal of my residence permit.



12367 服务平台 SERVICE HOTLINE

The **12367** Service Platform of the National Immigration Administration is a comprehensive service platform that uniformly accepts business consultations, opinions and suggestions and other service demands in immigration management field. It is an integrated "Customer Service Center" for China's immigration management facing the whole country and radiating globally.

The **12367** Platform fully utilizes Internet cloud deployment and artificial intelligence technology to fully connect with the existing consultation and complaint hotlines of national Border Inspection Authorities and local Public Security Entry-Exit Administration departments. It can be accessed by single phone number and can classify and accept immigration management service demands related policy inquiries, opinions and suggestions, complaints and reports from Chinese and foreign personnel. It provides bilingual Chinese and English, "7×24" hours manual service.



The immigration service special issue tells you the story of China in the new era, introducing Chinese culture, life, travel, cuisine, and Chinese language learning, showcasing the true China to you.



(Please scan the QR code to read the detailed information.)



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immisupport_isc@nia.gov.cn

or

CHINA IMMIGRATION SERVICE HOTLINE 12367



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